



# RECORD OF DECISION TAKEN UNDER DELEGATED POWERS OUTLINED IN THE CONSTITUTION – Part 3 Section 16

**DELEGATED OFFICER DECISION** Martin Eden  
**TAKEN BY:**  
**PORTFOLIO**  
**AREA:** Leisure Culture and Young People

**SUBJECT: Witton Park All Weather Pitch Changing Room Refurbishment.**

## 1. DECISION

- To approve the procurement and tender process for the refurbishment of the changing room block which services the groups, who use the all-weather pitches, based within Witton Country Park.
- To approve the successful tenderer subject to Football Association Funding being made available to fund the works.

## 2. REASON FOR DECISION

The proposed changing room refurbishment forms part of a larger scheme that will be part funded by the Football Association via the Football Foundation grant approval process and section 106 contributions. The tender estimates are that the changing rooms will cost in the region of £300,000.

The Witton Park Changing Room Refurbishment was advertised on the Chest as an open tender, the closing date for submissions was 12 noon on the 30th November 2018. A total of 15 tenders were submitted 4 of which were non complaint bids. Each submission was scored on 100% price.

The tenders were within the budget available with the successful tender being lower in price than the proposed budget. The Contractor who submitted the lowest priced tender scored 100%.

The winning tender price will be submitted to the Football Association to their grants approval team panel who will consider the merits of the scheme and confirm match funding to finance the project.

The new facilities will operate in accordance with a business plan which will ensure the sustainability of the facilities for many generations to come and will fulfil both the Council and Football Association priorities.

I recommend that Blackburn with Darwen Borough Council, subject to grant approval from the Football Association, appoint the successful tenderer and Principal Contractor for the Witton Park Changing Room Refurbishment.

## 3. BACKGROUND

The changing rooms adjacent to the all-weather pitches at Witton Park are dilapidated and are not deemed suitable for the proposed user groups who will use the two new 3G football pitches which are to be developed on site. The newly refurbished changing facility will include classroom facilities to cater for the three main daytime user groups, namely; Blackburn College, Blackburn Rovers Community Trust and Creative Living Support Limited. The changing facility will also include a kitchen which will provide food and drink for the many users planned to use the site. A new disabled access ramp will ensure that the facility is DDA complaint and there will also be an external tidy up of the facility.

#### 4. OPTIONS CONSIDERED AND REJECTED

- 1) Close the facility (Considered and rejected)
- 2) Redevelop the facility paid for by the council (considered rejected)
- 3) Work with the FA to deliver a best value match funding scheme for the Borough.  
(Approved)

*Further information is available via the following link [ ] or from the report author*

#### 5. DECLARATION OF INTEREST

All Declarations of Interest of the officer with delegation and the any Member who has been consulted, and note of any dispensation granted should be recorded below:

**VERSION:** 1

**CONTACT OFFICER:** Graham Harris

**DATE:** 14/12/2018

**BACKGROUND DOCUMENTS:**

Signed:



**Director Martin Eden**

**Date: 18 - 12 - 2019**